

MINUTES
BROOKVILLE MUNICIPAL AUTHORITY
Tuesday, January 12, 2021 @ 4:00 P.M.

The Brookville Municipal Authority met in the large conference room on Tuesday, January 12, 2021 at 4:00 P.M. with the following in attendance:

MEMBERS

Brad Miller
Tom Dinger
Roger Shaw
Robert Moss

STAFF

Manager Dana Rooney
Accountant Kerry Swineford
Commissioner Clyde Bullers
Engineer Steve Gibson
Solicitor Jim Dennison
Recorder Christine Gunning

VISITORS

Nick LaBelle
Patti Slaughter

CALL TO ORDER:

Chairman Brad Miller called the meeting to order at 4:00 P.M.

APPROVAL OF MINUTES:

Vice-Chairman Tom Dinger moved to approve the minutes of the December 8th meeting as submitted; seconded by Member Robert Moss. Motion carried 4-0.

FINANCIAL REPORTS:

- A. **Review of Financial Statements** – Accountant Kerry Swineford stated December's numbers are very preliminary since he had more to do for year end, and he will be giving the Board updates. Accountant Kerry Swineford stated we hit our target for revenue in water sales, and sewer is off by just a fraction of a percentage. Accountant Kerry Swineford stated we did well on revenues. Member Roger Shaw moved to approve the financial statements as presented; seconded by Vice-Chairman Tom Dinger. Motion carried 4-0.

VISITORS: None

COMMITTEE REPORTS:

A. Engineer's Report

1. **Written Report** – Attached
2. **Payment Requisitions and Change Orders** – None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. **Chemical Bids** – Commissioner Clyde Bullers opened the chemical bids, and stated he recommends that we accept the lowest bid on these based on the final tally from our engineer. Member Roger Shaw moved to approve the lowest

bidder for the chemical bids pending the engineer's review; seconded by Vice-Chairman Tom Dinger. Motion carried 4-0.

COMMUNICATIONS AND ANNOUNCEMENTS:

- A. **Statement of Financial Interest Forms** – Manager Dana Rooney stated your Statement of Financial Interest Forms are due back to her by May 1, 2021, and please keep in mind you are filling them out for 2020.

BOARD/STAFF REPORTS & INFORMATION:

A. **Commissioner Clyde Bullers**

1. **Slip Line Project on Madison Avenue** – Commissioner Clyde Bullers stated they finished the slip line project on Madison Avenue. Commissioner Clyde Bullers stated they did 941 feet of slip lining.
2. **Accomplishments in 2020** – Commissioner Clyde Bullers stated in 2020 they did 1,231 feet of main sewer line replacement, added 575 feet of additional line, and cleaned approximately 5,200 feet of main line. Commissioner Clyde Bullers stated in water distribution they had 8 main line water main breaks, 11 service line water main breaks, 3 main valve repairs, 3,222 feet of main line replacement, and we received 8 new customers in taps.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

- A. **Nick LaBelle – Chemical Bids** – Reporter Nick LaBelle asked if the chemical bids are for a particular project. Commissioner Clyde Bullers stated these are chemicals we use at the water and sewer plants.

CALL FOR ADJOURNMENT:

At 4:21 P.M. Vice-Chairman Tom Dinger moved to adjourn; seconded by Member Robert Moss. Motion carried 4-0.

Administrative Manager