

**MINUTES
BROOKVILLE MUNICIPAL AUTHORITY
Tuesday, June 8, 2021 @ 4:00 P.M.**

The Brookville Municipal Authority met in Council Chambers on Tuesday, June 8, 2021 at 4:00 P.M. with the following in attendance:

MEMBERS

Brad Miller
Tom Dinger
Roger Shaw
Robert Moss
Sam McKinley

STAFF

Manager Dana Rooney
Accountant Kerry Swineford
Commissioner Clyde Bullers
Assistant Commissioner -
Aaron Haines
Engineer Steve Gibson
Solicitor Jim Dennison
Recorder Christine Gunning

VISITORS

Patti Slaughter
Larry Pearsall

CALL TO ORDER:

Chairman Brad Miller called the meeting to order at 4:00 P.M.

APPROVAL OF MINUTES:

Vice-Chairman Tom Dinger moved to approve the minutes of the May 11th meeting as submitted; seconded by Member Robert Moss. Motion carried 5-0.

FINANCIAL REPORTS:

- A. **Review of Financial Statements** – Accountant Kerry Swineford stated the auditors will be here on Thursday. Member Sam McKinley stated the Finance Committee should get together maybe in late July. Vice-Chairman Tom Dinger moved to approve the financial statements as presented; seconded by Member Sam McKinley. Motion carried 5-0.

VISITORS:

- A. **Larry Pearsall** – Larry Pearsall stated he wants to give a brief history and then ask a few questions. Larry Pearsall stated the Brookville Borough used his property starting in July of 2019 for sewage or water line work. Larry Pearsall stated from the point of his property to Main Street they went through his property to establish the new lines. Larry Pearsall stated the papers were signed in 2019 giving the Brookville Borough approval to do that. Larry Pearsall stated when they finished, they left things in disorder when they moved out. Larry Pearsall stated in November of 2019, he met with Manager Dana Rooney and Solicitor Jim Dennison to try to agree on a price for items that were damaged and for restacking his stuff. Larry Pearsall stated from November to May nothing had been done. Larry Pearsall stated Commissioner Clyde Bullers informed him that the original contractor is coming back to correct his own mess, which is fine,

but his only question is why did it take a whole year to get to this point? After some discussion, Solicitor Jim Dennison stated the agreement is on the table - you have to sign it. Larry Pearsall stated if he signs the agreement, it does not mean the work will be done. Larry Pearsall stated two manholes need to be raised. After more discussion, Larry Pearsall stated thank you for hearing me and I'll be back in thirty days.

COMMITTEE REPORTS:

A. Engineer's Report

1. **Written Report** – Attached
2. **PennDOT I-80 North Fork Bridges Replacement/Utility Relocations** – Engineer Steve Gibson stated the Brookville Municipal Authority has received preliminary plans from PennDOT and is assessing any necessary water and sanitary sewer relocation work. Engineer Steve Gibson stated a virtual utility meeting with PennDOT was held on May 20th for further discussion of anticipated impacts to existing utilities, and Gwin, Dobson, and Foreman is reviewing preliminary water and sewer relocation routes for discussion with the Authority. Engineer Steve Gibson stated it is too soon to see the Authority's costs on this. Engineer Steve Gibson stated we are looking at options to move the sewer. Commissioner Clyde Bullers stated we need to see what easements are there. Engineer Steve Gibson stated if it goes P3 it fast-tracks it, or the current engineer will finish it out and it will go slower. Engineer Steve Gibson stated PennDOT is asking for a meeting in June, and they requested any existing easements.
3. **American Rescue Plan Act Grant Funding** – Engineer Steve Gibson stated there is some grant money available through the American Rescue Plan Act. Engineer Steve Gibson stated every township and borough in Pennsylvania will get a certain allotment of money, more or less based on population. Engineer Steve Gibson stated Gwin, Dobson, and Foreman is reviewing and prioritizing project areas for request of grant allocation monies from the county, and the Jefferson County American Rescue Plan Project Application is due by June 25th. Engineer Steve Gibson stated there is grant money available, and we just have to submit an application to the state. Engineer Steve Gibson stated the county is also getting some money, and we will put in applications to request some of it. Engineer Steve Gibson stated the projects should deal with water, sanitary sewer, and storm sewer. Engineer Steve Gibson stated we have a list of four projects.
 - a. **Project One** - Engineer Steve Gibson stated project one is the main drive line from North Fork water plant which feeds the Richards Street and High Street area. Engineer Steve Gibson stated that is the main connection for the east side of Brookville. Engineer Steve Gibson stated this would pick up off Water Plant Road, just through Walter Dick Park, cross North Fork, go up to High Street, and tie into the newer infrastructure of the water line we are putting in as part of Phase 1A.
 - b. **Project Two** - Engineer Steve Gibson stated the second project is water lines along Route 28 in two areas to reinforce the grid of the water system in the Industrial Park area. Engineer Steve Gibson stated the two sections

would be a new water line between the Brush Street water booster station to the intersection of Brush Street and Route 28. Engineer Steve Gibson stated right now the main feed line to the Industrial Park area goes from Brush Street, cuts through Crestwood Park, through the swamp, and then across Haney Road. Engineer Steve Gibson stated this loop, by putting eight-inch line down Brush Street, would allow us to send water to the newer line we just installed on Route 28, and then out to the Industrial Park area which ties into the second half of this, picking up where we just left off with additions behind the Pine Creek Firehall, and then going past Jefferson Animal Clinic. Engineer Steve Gibson stated that would reinforce that section of line.

- c. **Project Three** - Engineer Steve Gibson stated the third project is a sewer project. Engineer Steve Gibson stated the existing Pine Creek wastewater pump station is roughly forty years old, and we need to plan for upgrades in the future. Engineer Steve Gibson stated Commissioner Clyde Bullers has some quotes for some replacement pumps and controls. Engineer Steve Gibson stated this project would benefit Pine Creek Township and the Brookville Municipal Authority, and they talked to Pine Creek Township about teaming up on this application. Engineer Steve Gibson stated we would be upgrading the existing pump station and electrical controls, and adding a generator on site. Engineer Steve Gibson stated we also thought it would be a good idea to add a permanent generator at the Industrial Park pump station.
- d. **Project Four** - Engineer Steve Gibson stated the fourth project is in Corsica Borough, and we are going to Community Development Block Grant (CDBG) projects to replace some of the original water line piping on Main Street, and there is a section on Pine Street that loops back to Route 949, but the last section is along Route 949 from Water Street to up past the post office almost near the I-80 interchange, and it is about fifteen hundred feet. Engineer Steve Gibson stated we are considering going in with Corsica Borough, and that area qualifies for that type of funding.

After some discussion, Member Sam McKinley made a motion to apply for the American Rescue Plan Act Grant for the four projects outlined at a five percent match; seconded by Vice-Chairman Tom Dinger. Motion carried 5-0.

UNFINISHED BUSINESS:

- A. **CD Investment** – Manager Dana Rooney stated at our last meeting we asked the Finance Committee to look at CD investments, and they decided on \$100,000.00 at S&T Bank for six months at point two percent. Manager Dana Rooney stated that is what we did with our excess funds in that checking account.

NEW BUSINESS:

- A. **County American Rescue Plan Funds** – Chairman Brad Miller stated this was already discussed.

COMMUNICATIONS AND ANNOUNCEMENTS:

A. Annual Pennsylvania Municipal Authorities Association (PMAA)

Conference – Manager Dana Rooney stated our annual PMAA conference is in State College from August 29th to September 1st. Manager Dana Rooney stated they need a voting delegate, and it is usually her. Manager Dana Rooney stated she needs a motion to make her the voting delegate at the conference on behalf of the Brookville Municipal Authority. Member Sam McKinley moved to approve Manager Dana Rooney as the voting delegate at the annual PMAA conference in State College; seconded by Member Roger Shaw. Motion carried 5-0.

BOARD/STAFF REPORTS & INFORMATION:

A. Commissioner Clyde Bullers

1. **Water Pumps at the Water Plant** – Commissioner Clyde Bullers stated we sent one pump out, and it will be a twelve-week lead time to get that pump back. Commissioner Clyde Bullers stated once we get the first pump back and it is operating well, then we will send the second pump out.
2. **Don Swineford - Retirement** – Commissioner Clyde Bullers stated Don Swineford announced his retirement date of September 6th. Commissioner Clyde Bullers stated we are in the process of searching for new applicants to hire a replacement for that position.

B. Solicitor Jim Dennison

1. **Labor Contract** – Solicitor Jim Dennison stated a labor contract is coming up. Solicitor Jim Dennison stated we need to get the committee together, and we need to get going on that.
2. **Larry Pearsall** – Chairman Brad Miller asked to be kept informed on what goes on with this. Solicitor Jim Dennison stated our offer is still on the table if he wants to sign it.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION: None

CALL FOR ADJOURNMENT:

At 5:08 P.M. Vice-Chairman Tom Dinger moved to adjourn; seconded by Member Roger Shaw. Motion carried 5-0.

Administrative Manager

