

**MINUTES
BROOKVILLE MUNICIPAL AUTHORITY
Tuesday, August 10, 2021 @ 4:00 P.M.**

The Brookville Municipal Authority met in Council Chambers on Tuesday, August 10, 2021 at 4:00 P.M. with the following in attendance:

MEMBERS

Brad Miller
Tom Dinger
Robert Moss

STAFF

Manager Dana Rooney
Accountant Kerry Swineford
Commissioner Clyde Bullers
Assistant Commissioner -
Aaron Haines
Engineer Steve Gibson
Solicitor Jim Dennison
Recorder Christine Gunning

VISITORS

Patti Slaughter
Justin Felgar

CALL TO ORDER:

Chairman Brad Miller called the meeting to order at 4:00 P.M.

APPROVAL OF MINUTES:

Vice-Chairman Tom Dinger moved to approve the minutes of the June 8th meeting as submitted; seconded by Member Robert Moss. Motion carried 3-0.

FINANCIAL REPORTS:

- A. Review of Financial Statements** – Accountant Kerry Swineford stated last week we started the budget process for next year. Accountant Kerry Swineford stated the audit is pretty much done. Vice-Chairman Tom Dinger moved to approve the financial statements as presented; seconded by Member Robert Moss. Motion carried 3-0.

VISITORS: None

COMMITTEE REPORTS:

A. Engineer's Report

1. **Written Report** – Attached
2. **Old Gold Eagle Property** – Vice-Chairman Tom Dinger asked for an update on the old Gold Eagle property. Manager Dana Rooney stated from the Borough's standpoint, they just sent her finalized plans that they recorded at the courthouse. Solicitor Jim Dennison stated they had some permitting issues they had to deal with. Solicitor Jim Dennison stated they made some changes to the satisfaction of the engineer. Manager Dana Rooney stated they are ready to go at this point.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Retirements and New Hires** – Commissioner Clyde Bullers stated Don Swineford's final day is September 6th, and Bob Radaker's final day is August 16th. Commissioner Clyde Bullers stated Don has just shy of forty-seven years of service, and Bob has forty-three years of service. Commissioner Clyde Bullers stated they have been in the process of hiring. Commissioner Clyde Bullers stated they looked over many applications, had several interviews, and they have two names who have agreed to take positions. Commissioner Clyde Bullers stated one has completed his background check, physical, and drug testing, and one is still in process. Commissioner Clyde Bullers stated at this time he has one name he can give the Board, Andrew Hilliard, and he will be starting tomorrow. Vice-Chairman Tom Dinger made a motion to approve the hiring of Andrew Hilliard and the unnamed person after he completes the pre-employment testing; seconded by Member Robert Moss. Motion carried 3-0.

COMMUNICATIONS AND ANNOUNCEMENTS: None

BOARD/STAFF REPORTS & INFORMATION:

A. Commissioner Clyde Bullers

1. **Well Water Pump** – Commissioner Clyde Bullers stated in June we talked about the well water pumps. Commissioner Clyde Bullers stated the pump is back in service, and working at this time.
2. **Sed Basins** – Commissioner Clyde Bullers stated the crew is cleaning the sed basins at the water plant.
3. **Line Locations** - Commissioner Clyde Bullers stated the distribution crew and the wastewater crew have been busy doing a lot of line locations as part of the I-80 project.
4. **Routes 28 and 322 Project** – Commissioner Clyde Bullers stated we are getting down to the end of the 28 and 322 project. Commissioner Clyde Bullers stated he thinks there are seven hundred feet of water line to put in yet once they complete the road, and that project should be completed.
5. **Warranty Work at the Wastewater Plant** – Commissioner Clyde Bullers stated as far as warranty work, Lead Operator Mark Kaczmarczyk has been working hard to get the final little bugs that are in there worked out. Commissioner Clyde Bullers stated they are making good progress on that.

B. Solicitor Jim Dennison

1. **Developer's Agreement** – Solicitor Jim Dennison stated he is working on a Developer's Agreement with Love Brothers and O'Reilly Auto Parts. Solicitor Jim Dennison stated that is where they agree to put it into our specifications, then once it is done, they turn it over to the Brookville Municipal Authority to put a maintenance period on it.

C. Manager Dana Rooney

1. **Executive Session** – Manager Dana Rooney requested an executive session for a personnel matter with no action expected.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION: None

EXECUTIVE SESSION:

The Brookville Municipal Authority Board entered an executive session at 4:24 P.M. to discuss a personnel matter. Executive session ended at 4:45 P.M. with no action taken.

CALL FOR ADJOURNMENT:

At 4:45 P.M. Vice-Chairman Tom Dinger moved to adjourn; seconded by Member Robert Moss. Motion carried 3-0.

Administrative Manager