

**MINUTES
BROOKVILLE MUNICIPAL AUTHORITY
Tuesday, November 9, 2021 @ 4:00 P.M.**

The Brookville Municipal Authority met in Council Chambers on Tuesday, November 9, 2021 at 4:00 P.M. with the following in attendance:

MEMBERS

Brad Miller
Tom Dinger
Roger Shaw
Robert Moss
Sam McKinley

STAFF

Manager Dana Rooney
Accountant Kerry Swineford
Commissioner Clyde Bullers
Assistant Commissioner -
Aaron Haines
Engineer Steve Gibson
Recorder Christine Gunning

VISITORS

Patti Slaughter
Justin Felgar
Larry Pearsall

CALL TO ORDER:

Chairman Brad Miller called the meeting to order at 4:00 P.M.

APPROVAL OF MINUTES:

Member Roger Shaw moved to approve the minutes of the October 12th meeting as submitted; seconded by Vice-Chairman Tom Dinger. Motion carried 5-0.

FINANCIAL REPORTS:

- A. **Review of Financial Statements** – Accountant Kerry Swineford stated he switched up the format of the budgets he sends out for the meetings. Accountant Kerry Swineford stated if you like them better the other way, he can switch them back, just let him know. Vice-Chairman Tom Dinger moved to approve the financial statements as presented; seconded by Member Robert Moss. Motion carried 5-0.

VISITORS:

- A. **Larry Pearsall – Update** – Larry Pearsall stated the only reason he is here is to finally say his municipal problems have been rectified, other than one person that is not here that he happened to have an argument with. Larry Pearsall stated he is happy if everybody else is happy, and if you are not, he apologizes for not trying to be professional, but he figured it was the only way it was going to get handled. Larry Pearsall stated it took twenty-seven months from the time it ended until he finally got it covered. Larry Pearsall stated he appreciates your help, and we will go from there. Chairman Brad Miller stated he appreciates that he is satisfied, and he is fine with that. Larry Pearsall stated o.k. and thank you. Chairman Brad Miller stated thank you.

COMMITTEE REPORTS:

A. Engineer's Report

1. **Written Report** – Attached
2. **Main Street Water Line Project Funding** – Engineer Steve Gibson stated the funding award decision was received at the October 20, 2021 PennVEST board meeting. Engineer Steve Gibson stated the funding offer includes a \$1,191,450.00 grant and \$758,550.00 low-interest loan. Member Sam McKinley made a motion to move forward with Main Street Water Line Project Funding by PennVEST, and to authorize Manager Dana Rooney and Chairman Brad Miller to sign any documents that are generally in line with this outline; seconded by Vice-Chairman Tom Dinger. Motion carried 5-0.
3. **Chemical Bids** – Manager Dana Rooney stated this is on the agenda because we did not know if we wanted to make a formal motion to advertise that, or if we would just have that as administrative, advertise it as required, and then look to hopefully open those at possibly the December meeting. Member Roger Shaw stated he thinks that could be administrative.
4. **New Sunshine Laws** - Manager Dana Rooney stated just to clarify, there are new Sunshine Laws so anytime we have something on the engineer's report we feel may need a motion, you will see those spelled out separately on your actual agenda aside from what actually is in the report.

UNFINISHED BUSINESS:

- A. Board Member Terms** – Manager Dana Rooney stated at the last meeting we made the motion here to take Brad Miller's name to Brookville Borough Council to hopefully reappoint him for a new term, and that did pass through Brookville Borough Council so Brad Miller is reappointed for a new five-year term. Vice-Chairman Tom Dinger stated he is resigning from the Brookville Municipal Authority Board as of December 31, 2021 because he is relocating. Vice-Chairman Tom Dinger stated it has been a pleasure serving. Member Roger Shaw stated we wish you all the best in your relocation. Member Sam McKinley made a motion to regretfully accept Vice-Chairman Tom Dinger's resignation; seconded by Member Roger Shaw. Motion carried 5-0. Vice-Chairman Tom Dinger made a motion to submit Darren Hack's name for his seat to go to Brookville Borough Council for consideration; seconded by Member Robert Moss. Member Sam McKinley asked for some information about Darren Hack. Manager Dana Rooney stated Darren Hack lives in the Borough, is the principal at DuBois, his wife is Sandy Bowser, they have three children, and attend the Evangelical United Methodist Church. Chairman Brad Miller stated motion by Member Tom Dinger, second by Member Robert Moss, to present Darren Hack to Brookville Borough Council to fill Tom Dinger's seat on the Brookville Municipal Authority Board. Chairman Brad Miller stated all those in favor say 'aye'. Motion carried 5-0. Manager Dana Rooney stated Darren Hack would fill Tom Dinger's seat, and that would run through 2023.

NEW BUSINESS:

- A. 2022 Budgets**– Member Sam McKinley stated Manager Dana Rooney, Accountant Kerry Swineford, Commissioner Clyde Bullers, and Assistant Commissioner Aaron Haines were instrumental in helping them put this together. Member Sam McKinley stated we have been working on this for a few months, and we have got balanced budgets which include a number of projects. Member Sam McKinley stated the Board will have a chance to review these budgets over the next month, and we will present them at the next meeting. Member Sam McKinley stated there will be no rate change on the sewer fund, and there will be a small increase on the water fund. Chairman Brad Miller stated he appreciates your efforts on that, and thanked the rest of the team.
- B. Sewer CD Maturing** – Manager Dana Rooney stated we have a sewer CD maturing on November 20th, so she would like to have a motion to push it to the Finance Committee, that once it has matured, we can get quotes for new CD rates and let the Finance Committee decide and report back to the Board at the December meeting. Vice-Chairman Tom Dinger made a motion to authorize the Finance Committee to get quotes for new CD rates after the sewer CD matures, and report back to the Board at the December meeting; seconded by Member Robert Moss. Motion carried 5-0. Member Sam McKinley stated we are anticipating a period of higher than normal inflation, and he knows we are restricted in what we can invest in. Member Sam McKinley stated he is interested in what other Authorities are doing, and if there is any way to mitigate. Manager Dana Rooney stated she will look into that and report back to the Finance Committee with CD rates.

COMMUNICATIONS AND ANNOUNCEMENTS: None

BOARD/STAFF REPORTS & INFORMATION:

A. Commissioner Clyde Bullers

1. **Water Line at Belgiumtown Lift Station** – Commissioner Clyde Bullers stated the water line at the Belgiumtown lift station is completed and that project is done.
2. **Hydrant Winterization** – Commissioner Clyde Bullers stated water crews are continuing this time of year with the hydrant winterization.
3. **Wastewater Crew - Jenks Street** – Commissioner Clyde Bullers stated on the sewer end, they completed their work on the tap replacement and the manholes on Jenks Street across from the Brookville Area High School and the Hickory Grove Elementary School.
4. **Sludge Drying Bed** – Commissioner Clyde Bullers stated we received the plans from Gwin, Dobson, and Foreman for the sludge drying bed. Commissioner Clyde Bullers stated we put them out to three different contractors. Commissioner Clyde Bullers stated they got one price back that was in the range they had anticipated, and they are still waiting on two other contractors to give them prices.

MEDIA COMMENTS/QUESTIONS/CLARIFICATION:

A. Patti Slaughter – Reporter Patti Slaughter asked what the Main Street Project will involve. Engineer Steve Gibson stated we are replacing the water line along Main Street from Fetzer Street all the way to Franklin Avenue and up to Jefferson Street. Engineer Steve Gibson stated it is nearly one hundred years old, and one of the oldest lines in Brookville. Patti Slaughter asked if it is just a water line, not sewer? Engineer Steve Gibson stated just water. Engineer Steve Gibson stated we anticipate starting in the spring.

CALL FOR ADJOURNMENT:

At 4:30 P.M. Vice-Chairman Tom Dinger moved to adjourn; seconded by Member Roger Shaw. Motion carried 5-0.

Administrative Manager