



# BOROUGH *of* BROOKVILLE

## Borough of Brookville

January 21

# 2014

## Council AGENDA

### **MEMBERS**

Richard Beck (Mayor)  
John Blazosky  
Phil Hynes  
Karen Allgeier  
Bill Kutz  
Steve Hoak  
Dave Ferringer  
Clarinda Darr

### **STAFF**

Charles R. Gable  
Jason Brown  
James Lipuma  
Kerry Swineford  
Robert Receski  
Emerson Turnbull  
Christine Gunning  
James Dennison

- Borough Manager
- Chief of Police
- Fire Chief
- Finance Director
- Public Works Director
- Zoning/Code/Health Officer
- Administrative Assistant
- Solicitor



**Borough of Brookville**  
Council Meeting Agenda  
Tuesday, January 21, 2014 @ 7:00 PM



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**I. CORRECTIONS/APPROVAL OF MINUTES**

a. None.

**II. FINANCIAL REPORTS**

a. Review/Approve Accounts Payable  
b. Fund Level Financial Statements(s)

**III. PUBLIC COMMENT (5 minutes per speaker)**

a. Dave Deemer (Boy Scout Troop #264)  
i. Water Trough – East Main Street  
b. Judy Wilson  
i. Condition of Roads

**IV. REPORTS**

a. Chief of Police  
b. Fire Chief  
c. Public Works  
d. Zoning/Code/Health Officer  
e. Solicitor  
f. Committee Reports  
i. Committee Assignments  
g. Borough Manager  
i. Correspondence  
1. Victorian Christmas Thank You Letter  
2. Special Event Permit/St. Marys Insurance  
ii. FEMA Status – POTUS Disaster Declaration (June 2013)  
iii. FEMA/PEMA Hazard Mitigation Grant Status  
iv. IT Update  
1. FREEDOM Implementation  
2. Website Development  
v. Possible Litigation  
1. Executive session requested at close of business meeting to discuss possible litigation. No action expected.

Jason Brown  
James Lipuma  
Bob Receski  
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Emerson Turnbull  
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James Dennison

Blazosky  
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Charles Gable

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**V. UNFINISHED BUSINESS**

a. Consulting Services Agreement (transition to new Chief)

Gable/Dennison



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**VI. NEW BUSINESS**

**VII. ELECTED OFFICIALS COMMENTS**

- a. Mayor Richard Beck
- b. Member Clarinda Darr
- c. Member Dave Ferringer
- d. Member Steve Hoak
- e. Member Bill Kutz
- f. President Pro-Tem Karen Allgeier
- g. Vice President Phil Hynes
- h. President John Blazosky

**VIII. MEDIA QUESTIONS/COMMENTS/CLARIFICATION**

**IX. CALL FOR ADJOURNMENT**



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**SUPERINTENDENTS REPORT**  
**January 21, 2014**

**WINTER MAINTENANCE:**

We have been able to keep up with the snow removal with only a few problems. We have had the usual machine break down problems that come with the hard use of the equipment at this time of the year, but have had no major loss of equipment usage time. The major problem that we are experiencing is the slow response in our salt supplies deliveries. It has been a constant hassle to keep adequate supplies on hand. With constant conversations with our suppliers, we have not experienced any major problems with having enough supplies to treat our roads, but it has been very stressful at times.

**STORM WATER PROBLEMS:**

We experienced another drainage pipe collapse on Madison Street. We have secured the area and will add this area to our spring schedule. We have identified 6 areas that will need attention in the spring.

**ROTATING SHIFT SCHEDULES:**

Our rotating schedules reduces overtime considerably and gives us better coverage on winter maintenance. It also gives us time to complete machine and equipment maintenance when we are not out on the road. We have rebuilt all of our road closed barricades so far this winter and are now in the process of waxing all of our equipment. I do everything that will keep our employees productive.

**COMPLEX WORK ORDERS:**

All regular work orders are current. We used 12 man hours on 5 work orders in the past 2 weeks. I intended to start painting at the police station, but put a halt to this project until after the arrival of the new chief.

**PLANNED PROJECTS:**

Winter Maintenance, Machine Maintenance

I will be glad to answer any and all questions.

Bob Receski  
Superintendent



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**Zoning/Code/Health Officer Report**

planning commission prep work

2 zoning reviews

agenda prep

7 call

21 copies

planning commission meeting

2 calls 1 application fire hall work

1 site visit 1 more letter re e. main st address

2 calls zoning review 1 meeting 1 letter re: Rexam

1 meeting 1 call 1 zoning review water treatment plant.

1 call 1 site visit re s. pickering address

organizing office work



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**PRESIDENT > JOHN BLAZOSKY**  
**VICE PRESIDENT > PHIL HYNES**

**COMMITTEES**

**Finance**

Budget, Insurance, Audits  
Municipal Authority Liaison

Chair > Phil Hynes  
Karen Algeier  
Steve Hoak

**Personnel**

Labor Relations  
Contract Negotiations\Review

Chair > Karen Algeier  
Bill Kutz  
Dave Ferringer

**Public Safety**

Police, Fire  
Emergency Management  
Code and Zoning Enforcement

Chair > Steve Hoak  
John Blazosky  
Phil Hynes

**Public Works**

Streets, Sidewalks  
Storm water, Street Lighting

Chair > Bill Kutz  
John Blazosky  
Phil Hynes

**Community Resources**

Grants, Festivals, Arts Programs  
Community Relations, Library  
Special Events

Chair > Clarinda Darr  
Karen Algeier  
Dave Ferringer

**Property**

Parks, Buildings, Lands  
Grounds

Chair > Dave Ferringer  
Bill Kutz  
Clarinda Darr

**Ad-Hoc Committee**

By assignment as needed for  
staffing, performance assessments etc.

Chair >



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Brookville Boro Council,

Thank you so much with  
getting Victorian Christmas  
off and running. Approval  
for the live Nativity on  
Main Street is a wonderful  
event we have.

Thanks for your help  
with this!

Horna Ondrasik  
Pam Ekin  
Hori Galbraith