



Borough of Brookville

May 13

2013

Planning Commission AGENDA

MEMBERS

William Kutz – Chairman
Dr. Ed Richards - Vice Chairman
Wayne Smith
Bob Radaker
Rick Park

STAFF

Charles R. Gable – Borough Manager
Matt Hasselback – Code Enforcement Officer
Christine Gunning – Administrative Asst./Recorder
James Dennison, Esq. - Solicitor

Borough of Brookville
Planning Commission Meeting Agenda
Monday, May 13, 2013 @ 6:00 PM

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I. CALL TO ORDER

II. ROLL CALL

III. CORRECTIONS/APPROVAL OF MINUTES

- a. 8 April 2013

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IV. CHAIR REPORT

V. PUBLIC COMMENT (5 minutes per speaker)

The purpose of this part of the meeting is for the public to 'comment' on issues germane to the business of the Planning Commission regarding items not on the current agenda. It is not a question and answer period. Commissioners may or may not choose to respond to your comments. Personal attacks and/or comments that the commission deems to be personal attacks against any individual or organization, whether related to the Borough or not, or the use of vulgarities, obscenities, or similar acts will not be tolerated. Although each speaker is generally given 5 minutes to comment, the Commission reserves the right to further limit or expand the time allotted to each speaker, or to defer the time for comments to the next regular or special meeting of the Planning Commission should they determine that there is insufficient time for comments at this meeting.

VI. DEVELOPMENT PLANS

a. Brookville Equipment Company rezoning request

1. Gable to update
➤ Continuing Action Item – Tabled

b. Gold Eagle Subdivision

1. Mark Lauer – Clarion Federal Credit Union

Attachments A, B, C, D, E

VII. COMMUNITY PLANNING

a. Capital Improvement Program (CIP)

- Tabled

b. 2013 Work Plan

- Tabled

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VIII. NEIGHBORHOOD PLANNING

- a. Crestwood Mobile Home Park**
 - 1. Ken Berlin to update
- b. Geist Way Subdivision Proposal**
 - 1. Ken Berlin to update

IX. OFFICIAL REPORTS & CORRESPONDENCE

X. UPCOMING MEETINGS

- a. Tuesday, May 21, 2013 – Borough Council Meeting
- b. Monday, June 10, 2013 – Planning Commission

XI. ADJOURNMENT

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MINUTES
BROOKVILLE BOROUGH PLANNING COMMISSION

Monday, April 8, 2013 @ 6:00 P.M.

The Brookville Borough Planning Commission met on Monday, April 8th at 6:00 P.M. in Council Chambers with the following in attendance:

MEMBERS

William Kutz
Rick Park
Wayne Smith
Bob Radaker

STAFF

Charles Gable – Borough Manager
Jim Dennison - Solicitor
Matt Hasselback –
Code Enforcement Officer
Christine Gunning - Recorder

VISITORS

Mr. & Mrs. Dickson Tattersall
Michele Gotwald
Ken Berlin
Michele Travis
Alicia Travis
Mike Tattersall
Barb Riggs
Rob Herring
Dan Slagle
Gary & Rita Kahle

CALL TO ORDER:

Chairman Kutz called the meeting to order at 6:00 P.M.

CORRECTIONS/APPROVAL OF MINUTES:

Member Smith moved to approve the minutes of the February 27th and March 11th Planning Commission meetings; seconded by Member Park. Motion carried 4-0.

CHAIR REPORT:

None

PUBLIC COMMENT:

None

DEVELOPMENT PLANS:

- A. Brookville Equipment Company rezoning request** – Chairman Kutz stated this issue is being tabled for a future meeting.
- B. Courthouse Alley Pedestrian Walkway** – Chairman Kutz reported that since this issue was handled by Brookville Borough Council, it was removed from the Commission’s deliberations.

COMMUNITY PLANNING:

- A. Bureau of Recreation and Conservation Call for Grant Proposals** – Manager Gable stated that this item has been tabled since HBI in consultation with Borough Council deemed it more advantageous to apply for the grant to be dedicated to the Town Square Project. Competing grant proposals from the same community are not favorable for awarding the grant.

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- B. Capital Improvement Program (CIP)** – Chairman Kutz and Manager Gable agreed that this item should be tabled until Member Richards is present.
- C. 2013 Work Plan** – Manager Gable wants the Planning Commission to think about what projects they want to work on.

NEIGHBORHOOD PLANNING:

- A. Crestwood Mobile Home Park** – Borough Engineer Dan Slagle looked over Site Surveyor Ken Berlin’s plans for Crestwood Mobile Home Park. Engineer Slagle stated that the Planning Commission needs to discuss these issues:
 1. Is this a PRD (Planned Residential Development) subdivision? Engineer Slagle stated that a PRD would require a public hearing. The Zoning Hearing Board Council would decide if this is a PRD.
 2. Is exiting the trailers onto Brush Street satisfactory?
 3. The Planning Commission should discuss the screening that would be in the back.
 4. Engineer Slagle stated the Planning Commission needs to develop a lighting plan.

Engineer Slagle stated that Site Surveyor Ken Berlin needs to address several issues. Engineer Slagle recommended that Site Surveyor Berlin ask for an extension. Engineer Slagle also stated he does not recommend doing a traffic study. Member Smith moved to table the Crestwood Mobile Home Park plan on the condition that the developer file a 60 day extension; seconded by Member Park. Motion carried 4-0.

PUBLIC COMMENT:

Dickson Tattersall – Citizen Dickson Tattersall was present. Citizen Tattersall stated that he lived at 10 Brush Street. He stated there is a lot of traffic there and it is fast in that area. He presented the Commission a signed petition against the expansion of Crestwood Mobile Home Park.

- B. Geist Way Subdivision Proposal** – Member Park moved to grant final approval to Phil Hetrick’s subdivision; seconded by Member Smith. Motion carried 4-0.

ADJOURNMENT:

With no further business to be discussed, Member Park made a motion to adjourn at 7:10 p.m.; seconded by Member Smith. Motion carried unanimously 4-0.

Borough Manager